



## POPIA SECTION 23 FORM

### DATA SUBJECT ACCESS REQUEST FORM

The personal data required by this form is necessary to enable the POPI Act support offices of Telkom SA SOC Limited (Telkom) to process your data subject request. The information you supply will only be used for the purposes of identifying the personal data you are requesting and for responding to your request, in accordance with the Protection of Personal Information Act 4 of 2013 (POPIA). It may be shared with our legal and administrative teams in the Group for processing and preparing a response, subject to Telkom's Standard Terms and Conditions and it will be stored securely until the relevant procedures are completed.

Request for Access to Personal Information in terms of Section 23(1) of the Protection of Personal Information Act 4 of 2013 (POPIA).

#### Are you the Data Subject?

I am the Data Subject and enclose evidence of my identity and address.

I am not the Data Subject, but am acting on the Data Subject's behalf as his/her personal representative. I have the written authority, which I enclose, along with evidence of my identity and address.

To ensure that we are releasing data to the right person, please provide us with sufficient identification, in accordance with applicable law, to confirm that you are entitled to the information requested under the POPIA. Any identification documents sent to us should be transmitted through secure means of communication and should be photocopies or scanned images (do not send the originals).

Form 23	Request for Access to Personal Information
<b>A</b>	<b>Details of Data Subject</b>
Name(s) and surname or Registered name of data subject	
Unique Identifier or Identity Number	
Residential, postal or business address	

<b>Form 23</b>		<b>Request for Access to Personal Information</b>	
Postal Code			
Contact number(s)	Land line		
	Mobile		
Fax number			
E-mail address			
<b>B</b>	<b>Details of Designated person/Representative (if you are not the Data Subject)</b>		
Name(s) and surname or Registered name of responsible party			
Residential, postal or business address			
Postal Code			
Contact number(s)	Land line		
	Mobile		
Fax number			
E-mail address			
<b>C</b>	<b>Information to be Accessed</b> <i>(Please describe the specific information you are requesting or make use of the list provided below)</i>		
<b>Definition</b>	'Personal information' (PI) is defined broadly in the Protection of Personal Information Act 4 of 2013 (POPIA) to include information relating to both an identifiable, living, natural person, and where applicable, an identifiable juristic person or legal entity, and includes:		
	<b>Provide detail of information requested by the Data Subject</b>		

Please tick [X] the relevant block on the right of the Personal Information being requested:					
<b>A</b>	<b>Information about a person's:</b>	Tick	<b>C</b>	<b>Any of the following:</b>	Tick
1	Race		27	Identifying number	
2	Gender		28	Symbol	
3	Sex		29	Email address	
4	Pregnancy		30	Physical address	
5	Marital status		31	Telephone number	
6	National origin		32	Location information	
7	Ethnic origin		33	Online identifier	
8	Social origin		34	Other particular assignment to the person	
9	Colour		<b>D</b>	<b>Information</b>	
10	Sexual orientation		35	Biometric information of the person	
11	Age		<b>E</b>	<b>Opinions, views preferences</b>	
12	Physical health		36	Personal opinions	
13	Mental health		37	Personal Views	
14	Wellbeing		38	Personal Preferences of the person	
15	Disability		<b>F</b>	<b>Correspondence:</b>	
16	Religion		39	Correspondence sent by the person that is implicitly or explicitly of a private or confidential nature	
17	Conscience		40	Further correspondence that would reveal the contents of the original correspondence	
18	Belief		<b>G</b>	<b>Views:</b>	
19	Culture		41	Views of another individual about the person	
20	Language		42	Opinions of another individual about the person	
21	Birth of the person		<b>H</b>	<b>Name:</b>	
<b>B</b>	<b>Information relating to the:</b>		43	Name of the person if it appears with other personal information relating to the person	
22	Education		44	<i>Name of the person</i> if the Disclosure of the name itself would reveal information about the person	
23	Medical history				
24	Financial history				
25	Criminal history				
26	Employment history of the person				

Signed at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

\_\_\_\_\_  
Signature of data subject/designated person

Name and surname \_\_\_\_\_